

Construction Project Update

Project Core Team

Members of the Crestview Project Core Team include the following:

- | | |
|--|--|
| ➤ Superintendent | Stephen W. Puchta |
| ➤ Treasurer | Laura Metzger |
| ➤ Board Members | John Auld & Lonnie Nedderman |
| ➤ Elementary Principal | Kathy Mollenkopf |
| ➤ Junior High/High School Principal | Mike Biro |
| ➤ Ass't Principal/Athletic Administrator | Dave Bowen |
| ➤ Maintenance Worker | Geoff Waddles |
| ➤ OSFC Project Administrator | Madison Dowlen |
| ➤ Architect/Engineer | Garmann-Miller (Brad Garmann/Associates) |
| ➤ Construction Manager | URS (Larry Parks/Associates) |

Project Core Team Meetings

The Project Core Team meets on 1st and 3rd Wednesdays of each month. February meetings are scheduled for February 6 and February 20 beginning at 3:00 p.m. in the Board Office Meeting Room. Although the Project Core Team does **not** include teachers and other staff members, all employees will play an important part in the Renovation Project design and construction and will be included at the appropriate phases of design, implementation, and construction.

The purpose of the Core Meetings is to effectively and efficiently plan the components of the project. The School District Board and the Ohio School Facilities Commission encourage the formation of a cohesive, mutually beneficial partnering arrangement among all Contractors, the School District Board, the Commission, the Architect, and the Construction Manager. Such an arrangement will strive to draw on the strengths, skills, and knowledge of each of the entities in an effort to achieve a quality project, within budget, and on schedule.

Furthermore, the purpose of this partnering arrangement is to build cooperative relationships between such persons and avoid or minimize disputes and to nurture a more collaborative ethic characterized by trust, cooperation, and teamwork. It is intended that this arrangement be a voluntary, nonbinding, but formally structured arrangement among the entities, leading to an attitude that fosters risk sharing.

Construction Project Timeline

SUMMARY OF THE PLANNING, DESIGN, AND CONSTRUCTION PROCESS

The following steps illustrate the planning, design, and construction process. Please note that this timeline is preliminary; therefore, adjustments to the timeline may occur during the course of the project.

❖ **PRE-PLANNING (Completed)**

The school district establishes partnerships with the community, establishes and refines their educational program, and connects their educational program and with their shared vision of the facilities.

❖ **PLANNING, APPROVAL & FUNDING (Completed)**

An enrollment study is developed and facility assessments are conducted to help establish the planning parameters. A master facility plan is developed, a site is selected with assistance from the Design Professional (DP), and funding is secured.

❖ **CONTRACTING (December 2007 – February 2008)**

Agreements and contracts are established between the state and the district for the project, between the District and the DP, and between OSFC and the CM.

The Project Core Team works together to develop a Program of Requirements (POR), the detailed square footage requirements for each space in the building. Once the POR is approved, the design phase begins.

❖ **DESIGN (February – August 2008)**

Schematic Design Phase: Spaces are drawn to the correct scale indicating relative sizes as stated in the POR. Spaces are shown in the correct relationship to each other.

Design Development Phase: The drawings indicate greater levels of detail. In addition to classroom and building size, the building systems, materials, and furnishings are shown in the documents. **Commissioning process begins.**

Construction Documents Phase: The documents show the detailed information that will ultimately be used by the contractors to bid and construct the building.

❖ **BIDDING (December 2008 – January 2009)**

The project is bid, bidders are evaluated, and contracts are executed.

❖ **CONSTRUCTION (February 2009 – August 2010)**

The project team and the contractor work together to construct the building. Throughout the construction Phase, the Project Team holds regular meetings to review the progress of construction. The Project Team uses proven methods to assist in monitoring the budget, schedule, project quality, and change orders during construction. Furniture and equipment are procured. Commissioning is implemented.

❖ **OCCUPANCY (August 2010)**

Furniture and equipment are delivered and put in place. Students, faculty, and staff move into the building.

❖ **POSTOCCUPANCY (August – December 2010)**

The warranty phase begins and a Maintenance Plan is implemented. The project and financial closeout steps occur.